

# INFORMATION ON PRIVACY POLICY AND PROTECTION OF PERSONAL DATA

## Privacy Policy

This Privacy Policy covers our policy with respect to your personal data when we are providing the services in connection with the website <http://www.dogusgvo.com.tr/>.

## Acquisition and Processing of Your Personal Data

We, Doğuş GYO A.Ş., pursuant to the Law on Protection of Personal Data (“LOPPD”) number 6698, hereby inform you that, with the capacity of Data manager and in connection with the objective of processing, your personal data we request and you share with us to the necessary limits and extent shall, for the purpose that requires their processing, be recorded, stored, maintained, reorganized, shared with bodies authorized to request such personal data by law, transmitted to local or international third parties under circumstances and conditions prescribed in the LOPPD, transferred, classified and otherwise processed in forms listed in the LOPPD.

A User or Users hereby agree that, when they subscribe with the Website for the purpose of submitting job applications, expressing wishes and recommendations, introduce themselves more thoroughly and follow user preferences more closely, they share their names, surnames, e-mail addresses, any personal data they will share on the page <http://www.dogusgvo.com.tr/tr/insan-kavnaklari/basvuru.aspx> for job applications with the Website solely with their own will and express consent pursuant to article 5/f.1 and article 6/f.2 of the Law on Protection of Personal Data No. 6698 and such data is requested from them for the purpose of their introduction of themselves, provision of better service to them and being informed of their applications or complaints and website activities and novelties. Furthermore, when you visit website, please note that your traffic data will be processed pursuant to paragraph j, article 2/f.1,J of the Law No. 5651 as a hosting provider.

## For what purpose is your personal data processed by our Company?

- To record identity, address and other necessary details for designating details of a person who performs the transaction or has it performed under the Turkish Business Law (TBL), Capital Market Law (CML) and other relevant legislation,
- To organize any necessary slips, records and documents as hard copy that proves a transaction under TBL, CML and any other legislation,
- To keep and maintain any records and documents for the periods prescribed in the laws under TBL, CML and any other legislation,
- To ensure transaction security under TBL, CML and any other legislation,
- To fulfil any data keeping, reporting, informing obligations prescribed under law, other legislation, CML and by other authorities,
- To evaluate any personal data shared during job applications,

## Security, Transfer of Your Personal Data and Exercise of Your Rights on Your Personal Data

Your personal data may be collected orally, in writing or electronic environment as required by TBL, CML and any other legislation which our Company is subject to and transferred to any government and private legal entities which are expressly authorized under law including but not limited to the below listed institutions for the above written purposes to the extent allowed by TBL, CML and any other legislation.

For the purpose of TBL, CML and any other relevant regulations, they may be transferred to;

- Any government and/or private legal entities such as CMB,
- Our principal shareholder, our direct or indirect local/international affiliates,
- Institutions and national/international banks and other third parties from and with which our Company receives services, cooperates or which are program partners in order to conduct its activities for the stated purposes.

All of your personal data you shared with us shall be kept confidential pursuant to article 12 of the Law on Protection of Personal Data No. 6698 in the database kept with Dođuş Gayrimenkul Yatırım Ortaklığı A.Ş. and not be shared with third parties for business purposes. Dođuş Gayrimenkul Yatırım Ortaklığı A.Ş. takes hash, encrypting, transaction record, access management and physical security measures in order to ensure protection of information systems containing personal data against unauthorized access and illegal data processing.

Dođuş Gayrimenkul Yatırım Ortaklığı A.Ş. shall be entitled to share such personal data only with its group companies or with government agencies or organizations authorized to request such data as required by law for the purpose of offering value added services, opportunities and facilities to Users and improve service quality on the basis of express consent of Users. For detailed information on companies within Dođuş Group and affiliates thereof, please visit <http://www.dogusgrubu.com.tr/tr/sektorler.aspx>.

#### **Your rights under article 11 of LoPPD:**

By applying to our Company, you have the right, in relation with yourself, to:

- a) learn whether or not your personal data is processed,
- b) if processed, request information on this,
- c) learn purpose of processing and whether or not it is used for the intended purpose,
- d) learn any third parties it is transferred to nationally or internationally,
- e) if processed deficiently or defectively, request correction thereof,
- f) request deletion/destruction thereof under the terms set forth in article 7 of the LOPPD,
- g) request that any third parties it is transferred to be informed of any transactions performed under the above written paragraphs (d) and (e),
- h) object to emergence of any result against you due to its analysis by exclusively automatic systems,
- ğ) Claim remedy of any damages, in case of any damages you may incur due to its unlawful processing.

Your requests included in your application shall be concluded free of charge as soon as possible and within maximum thirty days based on the nature of such request. However, if such transaction requires any extra cost to be incurred by our Company, a fee listed in the tariff determined by the Board on Protection of Personal Data may be charged.

#### **Keeping Your Personal Data Correctly and Up-to-date**

A User or Users hereby agree and acknowledge that they are aware of the importance of that any data they share on the Website is correct and kept up-to-date for the purpose of their exercise of any rights they have on their personal data under the Law on Protection of Personal Data No. 6698 and nay other relevant legislation and that they will be solely responsible for any consequences of misinformation. You can report any changes and/or updates in your personal data you have shared to the address [kisiselverilerim@dogusgyo.com.tr](mailto:kisiselverilerim@dogusgyo.com.tr).

#### **Deletion, Destruction or Anonymization of Your Personal Data**

Your personal data processed for the purposes set forth in these Website Terms of Use and Privacy Policy shall remain in use by being anonymized by us when the purpose of processing is no longer valid pursuant to art. 7/f.1. of the Law No. 6698 and after expiry of any periods set forth in Law pursuant to art. 138 of the Turkish Criminal Law.

#### **Method of Application under Provisions of the KVKK**

Pursuant to article 13/f.1 of the Law on the Protection of Personal Data, an application from a person to the data supervisor for the purpose of exercising the rights on their personal data must be submitted “*in writing or by means of other methods set forth by the Board*”.

Therefore, an application to the Company must be submitted by means of one of the following ways:

1. An application from a registered e-mail address of the applicant to the e-mail address as indicated in the web site of the Company for this purpose with a secure electronic signature.
2. An application via a petition originally signed by the applicant through a courier.

***This document is intended to inform the users of the company’s website, investors, customers and suppliers pursuant to the Law on Protection of Personal Data No. 6698.***

#### **Data Manager you can contact with under the provisions of LOPPD:**

Doğuş Gayrimenkul Yatırım Ortaklığı A.Ş. (Company)  
Doğuş Center Maslak - Maslak Mah.  
Ahi Evran Cad. No:4/7 34398  
Maslak - Sarıyer / ISTANBUL  
Phone/Fax: (0212) 335 28 50 / (0212) 335 28 99  
[kişiselverilerim@dogusgyo.com.tr](mailto:kişiselverilerim@dogusgyo.com.tr)